

Application form – Sydney Internship Package

Personal details								
Name		Email			Date of birth			
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Street address		Postal code	City			
Phone no.	Skype ID		Citizenship					
Have you ever held a visa to Australia before? If yes, what type and for what purpose?								
Emergency contact details								
Name		Email						
Relationship to applicant		Phone no.						
Internship details								
Minimum duration of internship (number of weeks)				Maximum duration of internship (number of weeks)				
Earliest internship start date				Latest internship start date				
Internship industry (1 st preference)		<input type="checkbox"/> Marketing <input type="checkbox"/> Event Management <input type="checkbox"/> Tourism <input type="checkbox"/> Finance <input type="checkbox"/> Communication <input type="checkbox"/> Logistics <input type="checkbox"/> Public Relations <input type="checkbox"/> Human Resources <input type="checkbox"/> Graphic/Web Design <input type="checkbox"/> Information Technology <input type="checkbox"/> Hospitality <input type="checkbox"/> Education <input type="checkbox"/> Fashion <input type="checkbox"/> Online Marketing <input type="checkbox"/> Media <input type="checkbox"/> Social Work <input type="checkbox"/> Administration <input type="checkbox"/> Other			Internship industry preference (2 nd preference)		Please provide a maximum of 3 fields <input type="checkbox"/> Marketing <input type="checkbox"/> Event Management <input type="checkbox"/> Tourism <input type="checkbox"/> Finance <input type="checkbox"/> Communication <input type="checkbox"/> Logistics <input type="checkbox"/> Public Relations <input type="checkbox"/> Human Resources <input type="checkbox"/> Graphic/Web Design <input type="checkbox"/> Information Technology <input type="checkbox"/> Hospitality <input type="checkbox"/> Education <input type="checkbox"/> Fashion <input type="checkbox"/> Online Marketing <input type="checkbox"/> Media <input type="checkbox"/> Social Work <input type="checkbox"/> Administration <input type="checkbox"/> Other	
Requested internship location		<input type="checkbox"/> Flexible <input type="checkbox"/> Sydney <input type="checkbox"/> Melbourne			<input type="checkbox"/> Brisbane <input type="checkbox"/> Gold Coast <input type="checkbox"/> Perth <input type="checkbox"/> Other			
Expectations of the internship								
Any additional information about the internship request								
Additional services requested – additional charge apply								

Accommodation assistance required	<input type="checkbox"/> No <input type="checkbox"/> Yes - Homestay <input type="checkbox"/> Yes - Furnished Student Property <input type="checkbox"/> Yes - Flexible	Will you require airport transfer?	<input type="checkbox"/> No <input type="checkbox"/> Yes
Medical information			
Do you have a health problem or disability, which may affect your training as part of the internship?	<input type="checkbox"/> No <input type="checkbox"/> Yes	Do you have any special requirements or require special equipment to perform your duties as part of the internship?	<input type="checkbox"/> No <input type="checkbox"/> Yes
Do you have a health problem or disability that will require you to take medication during the Internship period?	<input type="checkbox"/> No <input type="checkbox"/> Yes	If required by the Host Organisation, do you agree to attend a medical examination prior to commencing the internship?	<input type="checkbox"/> No <input type="checkbox"/> Yes
Applicant's signature	<hr/> <p>By signing this application, I promise to have provided true information and agree to the terms of conditions for applying for an internship through StudySEA and its partners.</p>		Date:

Terms and conditions

1. Definitions. An Applicant is the individual that has completed the application form. An Applicant becomes an Intern when the Applicant has confirmed an internship through StudySEA and its partners.

2. Internship placement. StudySEA and its partners will do its best to secure the Applicant an internship based on the information provided in the application form. StudySEA and its partners cannot guarantee that an internship will be secured.

3. Payment. The Applicant agrees to pay StudySEA for the service provided by StudySEA and its partners according to the published prices on the StudySEA website and marketing material. Payment must be made in two installments: 1st installment with the completed application form and 2nd installment once an internship has been confirmed by the Applicant and Host Organization.

4. Rejecting an offer. StudySEA cannot guarantee further internship offers will become available to the Applicant following decline of a first offer, however two further attempts will be made to obtain offers for the Applicant as per the Applicant's requirements. That is, a maximum of three (3) offers can be made to each Applicant. Once the Applicant has rejected an offer, the offer has forfeited and the Applicant cannot reapply with same Host Organization.

5. Refund policy. The applicant shall only be entitled to a refund if StudySEA and its partners are unable to secure the Applicant an internship at least two (2) weeks before the nominated start date of the internship. In such case, an administration fee, as published on the StudySEA website and marketing material, will be deducted from the refund.

6. Partial refund. In the event that an Applicant withdraws before an interview has been offered, the Applicant will be exempt from paying the 2nd installment, but will not be entitled to a refund of the 1st installment.

7. Visa requirements. It is the Applicant's responsibility to ensure visa requirements are met. No refund shall be given to Applicants/Interns that are denied a visa from the Australian authorities. StudySEA, nor its partners, will provide immigration or visa advice, StudySEA will only provide guidance on how to log an application.

8. Liability waiver. StudySEA, nor its partners, are liable for any damages, loss, expenses, accidents, delays, cancellations or personal injuries or death incurred in relationship to the internship and the travels.

9. Prices. StudySEA reserves the right to adjust prices due to currency fluctuations, inflation and price increases made by its partners.

10. Insurance. The Intern will be obligated to purchase an approved travel and health insurance through StudySEA. StudySEA cannot be liable for any insurance matters and claims must be submitted directly to the insurance company. The Applicant/Intern must read and understand the insurance terms before purchasing it.

11. Exclusion. The Intern must adhere to all rules and regulations provided by StudySEA, its partners and the Host Organization. Should the Applicant not adhere, the Applicant will risk exclusion with no refund given.

12. Complaints. In case of complaints, the Intern must give written notice to StudySEA and its partners as soon as possible, to enable StudySEA or its partners to solve the issue. StudySEA and its partners cannot guarantee the Intern a new Host Organization if issues arise, but will do its best to resolve any disputes.